

Computer and Typewriter Use Policy

The library provides computers which allow access to a variety of electronic resources, including research resources, office software, children's games, the Internet, and the library catalog. These computers are available for use by all patrons. Regarding Internet use, certain age restrictions apply (See Internet Use and Safety Policy). Children unable to work independently must be accompanied by an individual who is able to work independently and can quietly assist them.

Patrons are welcome to use their personal laptops and other personal computing devices in the library. Patrons may connect personal equipment only to the wireless network, or to ports designated for such use. If necessary, patrons may plug their devices into a library electrical power source so long as they do not pose a safety hazard for others. All patrons using the Internet, wired or wireless, are subject to the terms of the library's Internet Use and Safety Policy.

The library staff can provide limited assistance in computer use.

Headphones may be available for use or purchase. The volume of audio programs must be kept low enough that other patrons are not disturbed.

There is no charge for printing from the library catalog. All other printing, including printing from online databases, costs 10 cents per printed page.

Multi-Use Computer time limits:

To promote equitable access to the Internet, the library utilizes time management software for all designated Multi-Use computers. To access these computers, JCPL library patrons must use his or her own library card number or may be given a guest pass if their card is not available; guests may receive a guest pass from circulation desk staff. Age restrictions apply (see Internet Use and Safety Policy).

All other patron computer time limits:

Time limits vary by library branch.

Staff may also take other measures to manage computer use time including (but not restricted to) reserving computers for individuals or groups with specific needs.

Only games currently installed on the children's computers may be played; staff cannot install other games, even those in our circulating collection.

Covered drinks are allowed near library computers.

The library also provides typewriters for patron use in the library.

No abuse of equipment or software will be tolerated. Loss or damage to the computers, peripheral equipment or library software will be paid for by the patron or responsible party.

Library staff has the right to restrict usage for those persons who do not use the equipment responsibly, do not abide by the regulations of the library, and/or do not abide by the specific rules for use of the computers.

JCPL assumes no liability for any loss or damage to users' data or devices, nor for any personal damage or injury incurred as a result of using JCPL's computing resources. This includes damage or injury sustained from invasions of the user's privacy.

8/06; reviewed 10/16