



JCPL Beanstack Quick Guide

Bookmark www.myjcpl.org/beanstack for more information

REGISTRATION

Using Site

1. Follow the link to our Beanstack site.
<https://myjcpl.beanstack.org>
2. Click *Register an Individual or Family*.
3. Select *I am registering myself or I am an adult registering a child*.
4. Complete all required fields and select applicable reading programs to complete registration.

Using App

1. After downloading and opening the app, select School, Library or Bookstore, then “Find a Site”
2. Search for *myjcpl* and select our library’s name as it appears.
3. Tap *Don’t Have an Account? Sign Up!*
4. Complete all required fields and select applicable reading programs to complete registration.

LOGGING READING

Using Site

1. Sign into reader’s account; the site will redirect to the reader dashboard.
2. Click on the *Log Reading or Log Reading and Activities* button. (Upper left corner)
3. Choose log books
4. Enter the title of the book and how many times it was read.
5. Click “Log”

Using App

1. Sign into reader’s account.
2. Select + from the options at the bottom of the screen.
3. Select *Reading*
4. Enter the book title by either scanning the ISBN, manually entering the ISBN, or typing in the title.
5. Quick log as complete or Enter the date and amount of time read.
6. Save.

PASSWORD RESET

Using Site

1. Follow the link to our Beanstack landing page.
2. Click on *Sign in*, followed by *I forgot my password*.
3. Enter the username or email.
4. An email will be sent to you to create a new password (passwords must be six characters in length).

Using App

1. Tap School, Library or Bookstore, then “Find a Site”
2. Search for ‘myjcpl’ and select our library’s name as it appears.
3. Tap *Forgot your password?*
4. Enter your username or email.
5. An email will be sent to you to create a new password (passwords must be six characters in length).